



# Conqueror Kids

summer camp program

## 2024

# Policies & Procedures

*“Let your light so shine before men, that they may see your good works, and glorify your Father which is in heaven.”*

Matthew 5:16

We are thrilled that you have chosen the ConquerorKids Summer Camp Program for your child this summer! This booklet can be used to give valuable information about our program. If you have any further questions, please contact our Camp Directors at (828) 324-9936 or at the email addresses below.

**Ben Nicely**, 1<sup>st</sup>-8<sup>th</sup> Grade Camp Director ([ben.nicely@tcshickory.org](mailto:ben.nicely@tcshickory.org))

**Stephanie Cook**, Preschool Camp Director ([stephanie.cook@tcshickory.org](mailto:stephanie.cook@tcshickory.org))

### **Camp Dates**

May 28- August 9

Camp will be closed July 1-5.

### **Camp Hours**

7:00 AM- 6:00 PM

### **Daily Activities**

A list of daily activities can be found on the camp calendar in your Summer Camp Enrollment Packet. Please arrive at least 15 minutes prior to departure on field trip days.

### **Morning Drop-Off**

*Preschool*

Preschool campers must be signed in at the preschool camp classroom each day.

### *School-Age*

School-age campers should be signed in at the front entrance of the new elementary education building. Parents will drive between the main school building and playground to access this area.

### **Afternoon Pick-Up**

#### *Preschool*

All preschool campers should be signed out at the preschool camp classroom.

#### *School-Age*

School-age campers leaving between the hours of 2:30-6:00 PM should be signed out at the front entrance of the new elementary education building. Parents will drive between the main school building and playground to access this area. If you need to pick your child up prior to 2:30 PM, please visit the front school office.

### **Medication**

If it is necessary for your camper to receive medication while attending camp, a medication release form must be completed and submitted to the camp director. All medication must be marked with the child's name and directions for administration. Campers should never transport medication. Parents may bring medication to camp staff for proper storage during the camp day.

### **Reporting Communicable Disease or Conditions**

Campers diagnosed with a communicable disease, infection, rash, or head lice must present a doctor's release before returning to camp. For the safety and well-being of participants, and staff, parents must notify camp staff of the situation at the time of diagnosis. Other parents will be notified so that appropriate precautions may be taken. Names of campers involved will be kept confidential.

Should your child be exposed to or contract COVID 19, please contact the office as soon as possible.

### **Insurance & Medical Provider Information**

Please ensure that all insurance and medical provider information on your child's camp registration is complete and up-to-date. Should this data change during the summer, please notify the office.

### **Emergency Care**

In the event your camper becomes ill or is injured while attending camp, staff will take the following actions:

- The parent will be contacted to pick-up the camper. If the parent(s) cannot be reached, the emergency contact phone number(s) on the registration form will be called.
- Basic first aid will be applied to minor injuries, and the parent will be contacted if necessary.
- For more serious injuries, the staff will contact local first responders. A staff member will remain with the camper at all times. Parents will be contacted immediately.

## **Daily Communication- REMIND 101**

Prior to camp all parents will be invited to join a group on an app called Remind 101. Parents may message camp staff to ask questions or relay information. Download the app in your app store and look for details as camp approaches.

## **Getting a Message to Your Camper**

Should you need to get a message to your camper during the day, please call our office at (828) 324-9936 or message a staff member via Remind 101.

## **Behavior**

Campers are expected to exhibit appropriate behavior at all times. The following guidelines have been established to ensure the day program is safe and enjoyable for all participants.

- Campers will show respect to all camp participants and staff.
- Campers will not use profanity, derogatory language, crude speech, or inappropriate non-verbal expressions.
- Campers will not exhibit physical aggression toward participants or staff.
- Campers will be a good steward of supplies, materials, equipment, and facilities in use.

Camp administration reserves the right to dismiss campers from the program at any time should behavior issues persist, escalate, or become immediately severe.

## **Parent Code of Conduct**

Any parent/guardian who displays any of the following behaviors, including, but not limited to: physical abuse, shaking, grabbing, hitting, pushing, verbal abuse including inappropriate language or threats to a child, family, or staff; or is in possession of or under the influence of alcohol or an illegal substance will be asked to leave the premises and may no longer be permitted onsite.

## **Dress Code**

Campers will be outside daily, so please dress campers according to the forecasted weather for the day. Please label all clothing, lunch boxes, and bags with the camper's name.

### *Preschool Camp*

Daily- Campers may wear shorts, a t-shirt, and tennis shoes or flip-flops. No tank tops or spaghetti straps, please.

### Water Days-

Each Tuesday will be a Water Day! Students can look forward to some fun in the sun and time to splash around.

**Boys-** Wear swimming trunks with a t-shirt or rash guard top and sunscreen. Bring a towel and a change of clothes.

**Girls-** Wear a one-piece bathing suit with shorts and a t-shirt or rash guard top and sunscreen. Bring a towel and a change of clothes.

### **Dress Code (cont.)**

#### School-Age Camp

Daily- Campers may wear shorts, a t-shirt, and tennis shoes or flip flops. No tank tops or spaghetti straps, please.

Water Activities- Swimsuits may only be worn under the child's regular clothing, and will not be worn by themselves. Bring a towel and a change of clothes.

### **Personal Belongings**

Personal items such as toys, playing cards, and other equipment should be left at home, as they can be lost, stolen, or broken. ConquerorKids is not responsible for lost or damaged items.

### **Lost & Found**

Items not claimed by Friday afternoon will be donated to charity.

### **Cell Phones**

Cell phones are not allowed at camp. Phones brought to camp will be held by the camp staff and returned to parents at pick-up.

### **Lunch & Snack**

Morning and afternoon snacks will be provided. Please pack a lunch, drink, and extra water bottle each day. Microwaves are not available to heat lunches.

1<sup>st</sup>-8<sup>th</sup> grade campers will have the option of purchasing a pizza lunch each Friday. All pizza orders must be made by Thursday afternoon. Look for details the first week of camp!

### **Late Pick-Up**

Students not picked up by 6:00 PM will be charged \$1.00 per minute after closing.

### **Cost**

Registration: \$50 per camper

#### Weekly Fee:

1st Child \$130

2nd & 3rd Child \$110 each

4th Child + Field Trip Fees Only

Daily Fee: \$50/day/child

**Billing**

Weekly charges will be applied to the parent's FACTS Tuition Management account every Friday. Payment is due within 10 days. Parents should check their email each weekend for an updated invoice. Should you have questions concerning your financial account, please contact the office at (828) 324-9936.

**Payments**

We encourage all parents to use their FACTS Tuition Management account to make online payments.

Payments will also be accepted on campus. Parents may place labeled payment in the drop box outside of the school doors. Our receptionist will also receive payments during normal office hours (9:00 AM-4:00 PM, M-F).

Please do not give payments to camp staff employees at drop-off or pick-up. Checks may be made payable to *Tabernacle Christian School*.